

Andre Freeman
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SUMMARY

Hands-on professional with experience in leading teams to success in Health and Wellness. Manager and excellent Peer Counselor with exceptional modeling design, relationship-building skills, and resource optimization skills. Committed to assist in improving and maximizing performance and providing the highest levels of service. Valued communicator with innovative ideas and strategies, dedicated to meeting goals and exceeding expectations. Expertise in the analysis of research, training and development.

QUALIFICATIONS

Accomplished 34-year career encompassing strengths in:

- Case Manager/Case Worker
- Peer Counseling
- Residential/Group Counseling
- Job Coach/Job Placement
- Acting Group Life Director
- Prime Shift Manager-Residential
- Residential Manager
- Security
- Senior Center Standard Officer
- Military Leadership Instructor

EMPLOYMENT HISTORY & AREAS OF EXPERTISE

2013-Present

Allied Barton, Bon Secure Hospital, Baltimore, Md 21223

Security Guard/Officer

Patrol facility, guard and secure various assigned post as instructed. Report problems regarding and involving the security and safety of hospital personnel, visitors and protection of property and installation. Prepare clear and concise written reports, journals and shift activity logs. Perform traffic control to provide for individual safety. Verified identification of personnel/vehicle and ensure only authorized personnel are allowed access to premises. Control entry to installation to ensure security.

Serve as general security presence and visible deterrent to crime and clients. Detect suspicious activities and watch for criminal acts or infractions that may be a threat to the property, client or employees at the site. Report all incidents, accidents or medical emergencies. Respond to other emergencies, such as bomb threats, fire and intrusion by following emergency response proceedings. Demonstrate professionalism, tact, politeness and firmness in the performance of all force protection tasks. Conduct preliminary inquiries and secured areas if first to arrive at the scene of a serious incident or offense.

2011-2013

Allied Barton, Johns Hopkins University, Baltimore, Md 21223

Security Guard/Officer

Patrolled Dormitory and other areas of the university. Guard and secure various assigned post as instructed. Serve as general security presence and visible deterrent to crime and clients. Detected suspicious activities and watch for criminal acts or infractions that may be a threat to the property, client or employees at the site. Reported all incidents, accidents or medical emergencies. Responded to other emergencies, such as bomb threats, fire and intrusion by following emergency response proceedings. Reported issues involving the security and safety of personnel and protection of property and installation. Assisted visitors with information regarding post security procedures. Questioned and detained suspicious persons or violators of laws, regulations, and policies. Maintained contact with guards performing foot patrol and other essential duties via telephone and radio. Demonstrated professionalism, tact, politeness and firmness in the performance of all force protection tasks. Conducted preliminary inquiries and secured areas if first to arrive at the scene of a serious incident or offense.

2011-2012 Alliance Incorporate

Job Developer/Counselor

Evaluate skills of job candidate/prospect employee (s) and match with employer's job requirements. Job search and placement interview preparation process and strategies. Conduct job interview with job seekers to learn more about their skills, experience, education and career choices. Maintain file on prospect employee for 6 months or until a position that suits the candidate's preferences and experience become available.

2009- 2011 Catholic Charity, Baltimore, MD

Case Manager/Case Worker

Assisted in various program related activities (e.g. Drugs and alcohol awareness programs, Individual/group counseling behavioral and crisis intervention). Performed a variety of therapeutic and supportive tasks such as, assisted clients in developing and articulating their goals for recovery, learning and practicing new social and life skills. Attends meetings, workshops, and seminars, etc. for the purpose of receiving information and/or providing information and/or keeping up to date on client's progress and well-being. Intake assessment/evaluation of clients; Counseling/case management directed towards placement in training or employment; assist clients in removal of personal and employment barriers; monitor and follow up clients home, training, and employment retention status.

2004 – 2008 Baltimore City Public Schools System #884, Baltimore MD 21215 ***Behavior***

Intervention Specialist

Assists in various program related activities (e.g. Individual/group counseling Behavioral and crisis intervention) of providing services within the student assistance framework. Attends meetings, workshops, and seminars, etc. for the purpose of receiving information and/or providing information and/or keeping up to date on behavior intervention strategies. Coordinates activities with the student assistance team for the purpose of identifying high risk students and referring them to school/community based services. Facilitates school based recovery support (e.g. children of alcoholics, drug dependent education groups, etc.) for the purpose of providing students with necessary resources and skills. Provides information and/or services to students regarding services (e.g. crisis/anger management counseling). **Other Functions** Assists other personnel as required for the purpose of achieving company's Mission.

2002 – 2013 Bentalou Recreational Center MD 21223

Martial Art Instructor (part-time evening)

Develop policies and procedures to ensure that the mission of the Recreation Center is accomplished and set goals for the Center are achieved. Develop and Coordinate recreational year round recreational activities to include extra-curriculum and after school programs for kids (2-12) and young and older adults from ages 13 and above. Developed long-range program covering a range of factors such as budgeting, program funding projected, and personnel. Administer plans and procedures that recreational staff and patrons are to adhere to. Highly recognized for addressing a broad range of interests and needs of the communities in the surrounding Baltimore City and County areas. Instituted various innovative programs, such as “man to man”, “martial art”, computer literacy, pre-GED programs and basketball.

2002-2008 Washington Village/Pig town Neighborhood Planning Council, Baltimore MD 21230

Case Manager/Counselor (Part-time)

Intake assessment/evaluation of clients; Counseling/case management directed towards placement in training or employment; assist clients in removal of personal and employment barriers;

monitor and follow up clients home, training, and employment retention status. Counselor, monitor and assist staff with level five students’ behavioral issues and resolution. Workshop Leader on Job Skills Readiness and Interviewing.

Job outreach and Placement.

2001- 2002 Gate Program, Baltimore, Maryland 21202

Job Coach/Counselor

Intake assessment/evaluation of clients; Counseling/case management directed towards placement in training or employment; assist clients in removal of personal and employment barriers;

monitor and follow up clients home, training, and employment retention status. Evaluate skills of job candidate/prospect employee (s) and match with employer’s job requirements. Job search and placement process. Conduct job interview with job seekers to learn more about their skills, experience, education and career choices. Maintain file on prospect employee for 6 months or until a position that suits the candidate’s preferences and experience become available.

1999- 2001 Grafton Job Corps Center, North Grafton, MA

Group Life Prime Shift Manager/Security

Acting Group Life Manager

Responsible for Residential, Recreational programs and all other Center Operation Functioned as the on-site Center Director in the absence of the Center Director and the Group.

Life Director during non-class hours. Oversaw the effective management of all Center program areas during the assigned shift. Oversaw the activities of subordinate Group Life management and other Center staff in the performance of their duties.

Ensured that Center functional areas are adequately staffed and that responsibilities are carried out as scheduled. Ensured integrity of student pass, leave and weekend policies.

Ensured accuracy, completeness and timeliness of all shift logs and incident reports.

Participated in Center disciplinary and incentive programs to maintain

Student accountability and discipline. Acted as liaison with local law enforcement and/or fire officials. Responsible for physical security of the Center during prime shift.

Provided training and orientation to new employees, and utilized Group Life Mobile Staff to ensure an adequate supply of qualified staff as vacancies occurred. Provided counseling and instruction to students. Ensured that Center’s transportation needs for students and staff were met.

1994-1999 Woodland Job Corps Center, Laurel, MD 20749

Senior Center Standard and Incentive Officer/Security

Established and enforce Center Standards and discipline on Center. Counseled students daily on issues of being successful and staying focused on goals. Behavioral modification, behavior management and conflict resolution as needed. Conducted foot or vehicle patrol of perimeters, roadways, parking and other high traffic areas checking for possible security breaches and security issues. Confiscated unauthorized and controlled items according to written procedures such as drugs, weapons or contraband. Provided security, conduct investigations and provide assistance to students on legal issues and documents. Controlled and administered students Phase and Incentive program. Coordinated and established a positive male role enhancement program.

1975-1991 Maryland Army National Guard, Pikesville, MD 21208

Military Leadership Instructor and Field Sergeant & Supervisor

Taught military leadership, leadership counseling, understanding human behavior and motivation instruction. Taught advanced training courses in military discipline. Supervised and operated vehicles equipped with a radio and emergency equipment. Operated two-way communications equipment to summon emergency vehicles and crews when assistance is needed. Maintained radio logs, prepared and submitted daily reports to the appropriate personnel. Appropriately utilized knowledge of firearms to respond to emergency situations and applied appropriate level of force control. Participated in mobilization exercises, demonstrations, mock situations, and other practical /real life scenarios to assure that adequate preparation and resources are available to meet emergency requirements.

CERTIFICATIONS

- (GCDF) Global Career Development Facilitator
- Military Instructor Certification, U. S. Army Reserve Instructor School

EDUCATION

AA Degree-America Inter-Continental University
High School Diploma, Southwestern High School

Other Pertinent Experience

Karate Instructor: Technician Karate Club, Baltimore, MD 1981-Pres.

COMMUNITY SERVICES

Volunteer with Youth groups in inner city recreation centers.
Volunteer with church groups for neighborhood improvement.

REFERENCES: Provide Upon Request